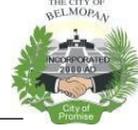




ODI TRADE LICENSE APPLICATION RENEWAL REQUIREMENTS CHECKLIST



email:odi@belmopancitycouncil.org-Ph#822-2319-Ext 242-Cell # 675-0184

Kindly note that ALL businesses MUST renew their Trade/Business License YEARLY.

Required Documentation

- Completed Application Form for Trade/Business License (Required payment of application fee \$10)
- Valid Social Security Card or Passport
- Valid Permanent Residence required for non-Belizeans
- Valid Food Handler permits are required for all employees involved in any type of food preparation including fruits, vegetables, smoothies, bars and similar items.
- Short/Detailed Extract & Certificate of Good Standing

In the event of business name change a new Business Certificate is required

- Sketch of Productive Area
- Picture of Business (Interior & Exterior)
- Picture of Parking area

Note: BCCAR requires ALL businesses to file their returns (to update their file) annually (yearly).